

USAU Club Division Representative Job Description

General Role

Division Representatives are elected by teams from their respective competition divisions (Men's, Women's, or Mixed) to serve on the USA Ultimate Club Working Group (Club WG), alongside fellow representatives, national division directors, and USAU staff. Representatives provide an avenue for communication between club teams and USAU staff to help ensure that team perspectives are considered by the Club WG as well as the overarching Competition Working Group.

Appointment & Term

Club Division Representatives (2) are elected by team representatives from within their competition division. They serve a three-year term and can be elected to consecutive terms. There is currently no limit to the number of terms that a Club Division Representative can serve. At the end of a three-year term, Club Division Representatives may run for re-election. This year's elected representatives will serve from December 1, 2021 through October 31, 2024.

Specific Roles

Club Division Representative:

- Solicit input from team contacts and communicate information back as necessary
- Serve as an accessible resource for questions/issues for club players and monitor online forums (division-specific Facebook pages, etc.)
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USAU Club Working Group (Club WG) representative:

- Help formulate and implement policies and procedures for the Club Division of the USAU Competition Programs
 - ex: Mixed Division gender ratio rules, creation and implementation of the women's growth bid, etc.
- Participate in regular Club WG email and Slack (instant messaging platform) discussions, as well as quarterly phone meetings and one annual in-person meeting (2021's meeting will be virtual)

Areas of discussion and decision-making may include, but are not limited to:

- Input on development and implementation of organizational policies
- Development and application of competition structure rules
- Event scheduling and formats
- Decisions about in-season competition, conduct, and administrative issues

Club Division Representatives solicit feedback from teams in their divisions, and may also be asked to give input and/or vote on topics for which they have not received direct, detailed feedback from teams and players in their division. Club Division Representatives are also expected to take into account information, perspectives from a broad range of sources including but not limited to USAU staff,

volunteers, organizational partners, and the USAU Board of Directors. Division Representatives are required to abide by USAU policies and make decisions in the context of organizational goals. In cases where conflicts of interest might impede the ability for a representative to make an objective decision, representatives are expected to be forthcoming about the potential conflict and may be required to recuse themselves from the decision-making process.

Requirements

- Recent (past 2 years - excluding 2020) participation on a team (player or coach) in the division being represented
- Strong communication skills
- Good organizational and planning skills
- Regular use of email (at least 3 times per week) and Slack
- Enthusiasm for Ultimate and for Club Ultimate
- Submit signed conflict of interest and non-disclosure agreements (conflict of interest must be submitted prior to election and may disqualify a candidate from consideration)

Benefits

- Opportunity to contribute to the development of Ultimate and the quality of USAU
- Opportunity to work with other passionate and dedicated ultimate players to truly make a positive difference for the sport and USAU
- Support and guidance from USAU Headquarters
- Travel reimbursed for annual meeting
- Annual USAU Membership

Application Procedure

Nominations for the Player Representative positions will be accepted through Sunday, November 14, 2021. Please contact your current division-specific representatives to submit your nomination and for additional details. Please also cc Carolina Gonzalez-Llanos (carolina@hq.usaultimate.org)

Women's Division Representatives: clubwomensrep@usaultimate.org

Mixed Division Representatives: clubmixedrep@usaultimate.org

Men's Division Representatives: clubmensrep@usaultimate.org

Elections will be held in Late November.

In order to fulfill their fundamental role of representing their entire respective division, Club Division Representatives must be able to represent the interests of players of all backgrounds, especially players from underrepresented communities. We strongly encourage women, people of color, members of the LGBTQ+ community and those from other traditionally marginalized communities to apply.