



## **USA Ultimate Competition State Youth Coordinator Job Description and Application**

### **General Role**

The USA Ultimate State Youth Coordinator program runs alongside the USA Ultimate State HS Championship program, and the MS State Championship program if it exists in the state. All areas that have USA Ultimate State HS Championships will have an USA Ultimate Competition State Youth Coordinators (SYC) appointed at least six months prior to the State Championship. In some areas, there also will be an Outreach Coordinator (SOC) and a Girls' Outreach Coordinator (GSOC), who will work with the SYC to develop youth ultimate opportunities in the state. The SOC and GSOC may help the SYC with running the HS State Championship, but they are not responsible for managing these events.

Ideally, the USA Ultimate SYCs are part of a State Based Organization working to grow the youth division in that state. The SYCs serve as one of the USA Ultimate's most important volunteers in the youth division as the SYC should be fully integrated with the state youth Ultimate scene

### **Competition State Youth Coordinator Communication Responsibilities**

- Maintain a current list of coaches and contact information for teams in the state.
- Answer questions for league organizers (or direct them to the Regional Youth Director).
- Regularly communicate with the Regional Youth Director (RYD) and USAU Youth Competition Manager.
- Provide feedback, through channels set up by the USA Ultimate administration, on procedures, guidelines, and other elements of the Youth Development Programs.
- Communicate and coordinate with other Outreach Coordinators (SOCs) and Girls' Outreach Coordinators (GSOCs) in-state with the aim toward growing state participation and adding new divisions of play.

### **Competition State Youth Coordinator Competition Responsibilities:**

- Solicit and manage bids for hosting the yearly High School State Championship.
  - This does not require the SYC to run the tournament. In fact, we highly recommend you find someone else to run this for you.
- Manage USA Ultimate Youth, HS and MS Competition activities within the state. Know and disseminate USA Ultimate information about the State Championships, regional events, and the Youth Club Championships (YCC) to members and teams within the state.
- Ensure organization of the appropriate state championship divisions and direct competition-related aspects of the event.
- Serve as the administrative liaison for USA Ultimate to the youth division in the state, ensuring collection of dues and other administrative items required for participation in the USA Ultimate State Championships.
- Help drive long-term vision for local youth playing opportunities and expansion of high school state championships, middle school events, and qualifying events.
- Manage the online registration and rostering for HS State Championships and other USAU youth competition.



- With RYD and USAU support, set and execute measurable goals for the high school state championship.
- Assist with finding a replacement coordinator upon the decision to step down.

#### **Competition State Youth Coordinator Outreach Responsibilities:**

- In conjunction with the SOC and GSOC, the SYC will work with local disc organizations, particularly in areas of state without established youth/high school activity to promote and develop the sport.

#### **Appointment**

The SYC is appointed by the Regional Youth Director in coordination with the Manager of Competition and National Team (Youth) Programs. Term is for one year, subject to annual review and evaluation, and may be terminated or renewed by the Manager of Competition and Athlete Programs.

#### **Requirements**

- USA Ultimate member in good standing
- A current Background Check and TD Certification
- Adhere to principles of the Mission of USA Ultimate
- Uphold USA Ultimate policies, procedures, and guidelines
- Knowledge of the rules of Ultimate
- Knowledge of the USA Ultimate administrative structure.
- Good communication and organizational skills
- Ability to attend an online training session with USAU staff and coordinators
- Access to email and the internet at least 4 days/week
- Fired up to promote and support the great sport of Ultimate

#### **Benefits**

- All SYCs receive a thank you gift!
- Free USA Ultimate membership
- Free background check through NCSI
- Free Foundational Coach test (if interested in becoming a Foundational Coach)
- Access to discounted discs and trophies for the State Youth Championships
- Direct involvement in discussion of administration and competition related to Youth Development.
- Goodwill that goes with helping to facilitate a great opportunity for people to play Ultimate
- Networking and getting to know other Ultimate players throughout the state and country

#### **Application**

Send an email addressing the following six items to your RYD (emails available [here](#)) and copy the USA Ultimate Manager of Competition and National Team Programs - Youth, Dana Jefferson at [dana@hq.usaultimate.org](mailto:dana@hq.usaultimate.org) by **February 13, 2022**. (If this date has passed, applications are still accepted



on a rolling basis, so feel free to apply for any open positions you see.) (Target length for each reply: a few sentences to one paragraph).

1. Name of that state you're applying for.
2. Objective: Explain why you are interested in this position.
3. Qualifications: Describe why you are qualified for the position.
4. Ultimate experience: Briefly describe your involvement in ultimate. As a player? As an organizer?
5. Communication style: Do you prefer email, phone calls, text messaging, etc.?
6. Other considerations: Provide any other information that you feel should be considered.