



## **USA Ultimate Competition State Youth Coordinator (SYC) Job Description and Application**

### **General Role**

The USA Ultimate Competition State Youth Coordinator (SYC) program runs alongside the USA Ultimate HS State Championship program and the MS State Championship program. All states that have USA Ultimate HS or MS State Championships should have an SYC, ideally appointed at least six months prior to the State Championship. In some areas, there may be historical challenges or opposition to hosting USA Ultimate HS or MS State Championships (vs those sanctioned and affiliated with other local or national bodies), but the appointment of an SYC is still highly desirable and beneficial to the sport in providing a personnel structure to eventually have USA Ultimate be ready to support HS and/or MS State Championships in those areas, when challenges are resolved.

Ideally, the USA Ultimate SYCs are part of a local disc organization (LDO) that is affiliated with USA Ultimate and working to grow the youth division in that state. The SYC serves as one of the USA Ultimate's most important volunteers in the youth division, especially when the SYC is well integrated into the state's youth ultimate community.

### **Competition State Youth Coordinator Communication Responsibilities**

- Maintain a current list of coaches and contact information for teams in the state.
- Maintain a current list of organizers/organizations in the state.
- Answer questions for league organizers (or direct them to their Regional Youth Director).
- Regularly communicate with the Regional Youth Director (RYD) and USAU Youth Competition Manager.
- Provide feedback, through channels set up by the USA Ultimate administration, on procedures, guidelines, and other elements of youth competition and development programs.
- Communicate and coordinate with outreach coordinators in-state with the aim toward growing state participation and adding new divisions of competition.

### **Competition State Youth Coordinator Competition Responsibilities**

- Solicit and manage bids for hosting an annual State Championship for each appropriate age-gender group or division (e.g., High School, Middle School, mixed gender, open gender, girl-matching gender, etc).
  - The SYC is not required to run any tournament, and is actually highly encouraged to find others to run such (multiple, competitive host options, to increase quality, is the ideal).
- Manage USA Ultimate Youth, HS and MS Competition activities within the state. Know and disseminate USA Ultimate information about the State Championships, regional events, and the Youth Club Championships (YCC) to members and teams within the state.
- Ensure organization of the appropriate state championship divisions and coordinate competition-related aspects of the event.
- Serve as administrative liaison to USA Ultimate's youth division in the state, ensuring administrative compliance with requirements for participation in the USA Ultimate State Championships.



- Help drive long-term vision for local youth playing opportunities and expansion of high school state championships, middle school events, and qualifying events.
- Manage the online registration and rostering for State Championships and other USAU youth competition.
- With RYD and USAU support, set and execute measurable goals for the high school state championship.
- Assist with finding a replacement coordinator upon the need to step down.

#### **Competition State Youth Coordinator Outreach Responsibilities**

- Work with local disc organizations, particularly in areas of the state without established youth/high school activity, to promote and develop the sport.

#### **Appointment**

The SYC is appointed by the Regional Youth Director in coordination with the Manager of Competition and National Team Programs (Youth). Term is for one year, subject to annual review and evaluation, and may be terminated or renewed by the Manager of Competition and National Team Programs (Youth).

#### **Requirements**

- USA Ultimate membership in good standing with signed liability waiver
- Current green-light Background Check from USA Ultimate's provider, current Safe Sport training, and current Tournament Director Certification (TDCP)
- Adherence to principles of the mission of USA Ultimate
- Upholding of USA Ultimate policies, procedures, and guidelines
- Knowledge of the rules of ultimate
- Knowledge of the USA Ultimate administrative structure
- Good communication and organizational skills
- Access to email and the internet at least 4 days/week
- Passion for promoting and supporting the sport of ultimate

#### **Benefits**

- Free USA Ultimate membership
- Free background check through NCSI
- Free Tournament Director Certification
- Free Youth Coach Certification (optional)
- Access to discounted discs and trophies for the State Championships
- Direct access to evolve administration of youth ultimate competition and development.
- Goodwill that goes with helping to facilitate a great opportunity for people to play ultimate
- Networking and connecting with other ultimate community members across the state and country



### **Application**

Send an email ([addresses available here](#)) that provides information regarding the following six areas (target length for each item is just a few sentences, approximately one paragraph) to your state's RYD and to the national Manager of Competition and National Team Programs (Youth).

1. Name of that state you're applying for.
2. Objective: Explain why you are interested in this position.
3. Qualifications: Describe why you are qualified for the position.
4. Ultimate experience: Briefly describe your involvement in ultimate. As a player/coach/organizer/etc.?
5. USAU Volunteer History: Are you currently or have you ever served in any other USAU volunteer role(s)? If so, which ones and when?
6. Other considerations: Provide any other information that you feel should be considered.